

**ST MARY'S CE PRIMARY SCHOOL
REMOTE EDUCATION PROVISION
INFORMATION FOR PARENTS**



This information is intended to provide clarity and transparency for all our pupils and parents/carers about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home. For details of what to expect where individual pupils are self-isolating, please see the final section of this document.

THE REMOTE CURRICULUM

Will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example teachers will be setting work each week using a range of high quality resources including those from the **National Oak Academy** for the following:

- ✓ Reading
- ✓ Writing
- ✓ Mathematics
- ✓ Science
- ✓ Topic

REMOTE TEACHING AND STUDY TIME EACH DAY

How long can I expect work set by the school to take my child each day?

- ✓ When providing remote learning, teachers will be available between 8:30am and 4:00pm.
- ✓ Work will be uploaded by 9:00am each morning on to Microsoft Teams.
- ✓ Your child/children must upload completed work unless they are working on paper copies.
- ✓ Your child's/children's class teacher will provide daily feedback between 1:00pm and 4:00pm before the next sequenced lesson, e.g. the next day for mathematics. This feedback may include a face to face meeting with your child and their class teacher within a small group setting delivered through Microsoft Teams.
- ✓ Teachers will finish providing feedback on completed work by 4:00pm each day.
- ✓ The Department for Education (DfE) expects the following time commitments from children for remote learning:

KEY STAGE	REMOTE LEARNING HOURS
EARLY YEARS FOUNDATION STAGE	Three hours
KEY STAGE ONE	Three hours
KEY STAGE TWO	Four hours

ACCESSING REMOTE EDUCATION

How will my child access any online remote education you are providing?

Your child/children will access their remote learning through Microsoft Teams and each child has their own password which they received at the start of the Autumn Term and have been using to access their homework.



- ✓ To access teams please visit the website teams.microsoft.com or download the app on any device.
- ✓ Your username is your Purple Mash username with @st-marys-deane.bolton.sch.uk added to the end of it. Your password for Microsoft Teams is the same as your purple mash password for example:

Username: 0402020AB@st-marys-deane.bolton.sch.uk

Password: 1234

Bolton School's ICT have produced these videos to help you if you are having any issues with Teams:

<https://learninghub.bolton365.net/knowledge-base/setting-up-teams-parents-guide/>

<https://learninghub.bolton365.net/knowledge-base/a-childs-guide-to-using-teams/>

<https://learninghub.bolton365.net/knowledge-base/3-ways-to-hand-in-your-work/>

If there are any problems, please contact the school via email at office@st-marys-deane.bolton.sch.uk or message us on Facebook at www.facebook.com/StMarysDeane/. Alternatively, you can ring the Main Office on 01204 333494.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education in line with the Department for Education (DfE) Guidance. The Department for Education has provided a limited amount of laptops and tablets to St Mary's CE Primary School to help vulnerable children in **Year 3 to Year 6** who do not have access to a device. Therefore devices (such as laptops and tablets) and devices that enable an internet connection (wireless routers) will be allocated in a particular order according to the DfE Guidance located in the document 'Children of critical workers and vulnerable children who can access schools or educational settings' (updated on Tuesday 5th January 2021). This is any child who:

- ✓ Is assessed as being in need under section 17 of the Children Act 1989, including:
 - Children and young people who have a Child In Need Plan
 - A Child Protection Plan or
 - A looked-after child (LAC).
- ✓ Has an education, health and care (EHC) plan.
- ✓ Has been identified as otherwise vulnerable by educational providers or local authorities (including children's social care services).
- ✓ Is on the edge of receiving support from children's social care services or in the process of being referred to children's services.
- ✓ Adopted children or children on a special guardianship order.
- ✓ Is living in temporary accommodation.
- ✓ Is a young carer.
- ✓ May have difficulty engaging with remote education at home (for example due to a lack of devices or quiet space to study).
- ✓ At the provider and local authority's discretion.

If your child/children need to access any printed materials because they do not have online access, weekly paper packs will be made available from the Main Office at parent/carer request by telephoning 01204 333494. Your child/children can submit their completed paper packs weekly at the Main Office for marking and feedback.

How will my child be taught remotely?

St Mary's CE Primary School use a combination of the following approaches to teach pupils remotely:

- ✓ Recorded teaching through Oak National Academy lessons
- ✓ Video recordings made by teachers
- ✓ Printed paper packs produced by teachers
- ✓ Textbooks and reading books pupils have at home
- ✓ BBC Teach
- ✓ BBC Bitesize
- ✓ Monster Phonics
- ✓ White Rose Maths
- ✓ Classroom Secrets
- ✓ Daily Virtual Gap Teaching
- ✓ Daily Virtual Feedback Meetings

- ✓ Textbooks and Reading Books pupils have at home.

ENGAGEMENT AND FEEDBACK

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Staff can expect **pupils** learning remotely to:

- Be contactable during the school day.
- Complete work to the deadline set by teachers.
- Seek help if they need it, from teachers or teaching assistants.
- Alert teachers if they're not able to complete work.

Staff can expect **parents** with children learning remotely to:

- Support and encourage their children with remote learning.
- Make the school aware if their child is sick or otherwise can't complete work.
- Seek help from the school if they need it.
- Be respectful when making any complaints or concerns known to staff.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Teachers/Teaching Assistants will contact those parents whose children are not accessing Microsoft Teams or completing activities set **every forty-eight hours**. When calling parents from home Teachers/Teaching Assistants will call from a withheld number.
- Teachers are expected to contact those parents with any complaints or concerns.
- For any safeguarding concerns, teachers are expected to log the incident/concern on CPOMS as outlined in the Safeguarding and Child Protection Policy.

How will you assess my child's work and progress?

Feedback can take many forms and does not always mean extensive written comments for individual children. St Mary's CE Primary School's approach to feedback on children's work is as follows:

- Children upload completed work between 9:00am and 12:00pm.
- Feedback will be given between 1:00pm to 4:00pm, including small group gap teaching, based on that morning's learning before the next sequenced lesson, e.g. the next day for mathematics.
- All children's feedback will be completed by 4:00pm.
- Children with paper packs will have their work returned each Friday with marking and feedback.

ADDITIONAL SUPPORT FOR PUPILS WITH PARTICULAR NEEDS

How will you work with me to help my child who needs additional support from adults at home to access remote education?

At St Mary's CE Primary School we recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Children with EHCPs will be provided with support from their SNA.
- The child's SNA will attend Key Worker Provision if the child is in school.
- If the child is not in school, the SNA will provide one to one support via Microsoft Teams during the morning whilst the child is working through their planned activities.
- Teachers will liaise with SNAs and provide accessible learning linked to the Oak Academy planning.
- SNAs will contact their child on a daily basis to support learning as directed by the teacher and address EHCP Targets as appropriate.

REMOTE EDUCATION FOR SELF-ISOLATING PUPILS

Where individual pupils need to self-isolate but the majority of their peer group remains in school, St Mary's CE Primary School will provide remote education as described in the approaches above.